



Local Development Corporation

REGULAR MEETING

January 19, 2023; 8:30a

MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

ZOOM LOGIN INFO: <https://bit.ly/3H41eWU>

Meeting ID: 867 0380 1032

Passcode: 441767

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

--CLDC Mission Statement

AGENDA

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|--|----------------------------|
| 1. Call to Order | Terry Fennelly, President |
| 2. Roll Call | Terry, Fennelly, President |
| 3. Nomination and Election of Officers | Terry Fennelly, President |
| a. President | |
| b. Vice-President | |
| c. Secretary | |
| d. Treasurer | |
| 4. Nomination and Appointment of Committees | President |
| a. Governance Committee | |
| b. Finance Committee | |
| c. Ad Hoc Committees | |

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| 5. Review and Approval of Policies | Matt Horn |
| a. Procurement | |
| b. Compensation of Employees and Officers | |
| c. Defense and Indemnification | |
| d. Investment | |
| e. Procurement Lobbying | |
| f. Property Acquisition and Disposition | |
| g. Travel | |
| h. Whistleblower | |
| i. Fiduciary Disclosure and Conflict of Interest | |
| 6. Review of Mission, Vision, and Strategic Imperatives | Matt Horn |
| 7. Approval of Minutes (12-15-2022) | President |
| 8. Financial Report | Treasurer |
| 9. Subcommittee Reports | MRB Group |
| a. Winter in Canandaigua | |
| b. Infrastructure | |
| c. Capital Improvement Plan | |
| 10. Other Reports and Priority Business | President |
| 11. Resolutions and Motions | President |
| 12. Other Business | |
| 13. Privilege of the Floor | |
| 14. Adjournment | Terry Fennelly, President |

Next Regular Meeting: February 16, 2023; 8:30a



Local Development Corporation

REGULAR MEETING:

FEBRUARY 16, 2023; 8:30a

MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

ZOOM LOGIN INFO: <https://bit.ly/3DIbJgc>

Meeting ID: 897 8414 7541

Passcode: 501186

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

--CLDC Mission Statement

AGENDA

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|----|--|------------------------|
| 1. | Call to Order | Thomas Lyon, President |
| 2. | Roll Call | Thomas Lyon, President |
| 3. | Approval of Minutes (1-19-2023) | Thomas Lyon, President |
| 4. | Financial Report | Bob Taylor, Treasurer |
| 5. | Strategic Priorities Discussion | Matt Horn, MRB Group |
| 6. | Subcommittee Reports | |
| | a. <i>Winter in Canandaigua</i> | |
| | b. <i>Capital Improvement Planning</i> | |

c. Infrastructure

7. Other Reports and Priority Business Thomas Lyon, President

8. Resolutions and Motions Thomas Lyon, President

a. Consideration of MRB Group Professional Services Proposal

9. Other Business

10. Privilege of the Floor

11. Adjournment Thomas Lyon, President

Next Regular Meeting: March 16, 2023; 8:30a



Local Development Corporation

Strategic Priorities and Work Plan Meeting

March 6, 2023; 4:00 pm

CANANDAIGUA TOWN HALL

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

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AGENDA

- 1. Discussion of FY 2023 – FY 2024 Priorities and Work Plan**



Local Development Corporation

REGULAR MEETING:

March 16, 2023; 8:30 am

**MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM**

ZOOM LOGIN INFO: <https://bit.ly/3F9RAAD>

Meeting ID: 836 5795 8066

Passcode: 213365

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

--CLDC Mission Statement

AGENDA

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|---|------------------------|
| 1. Call to Order | Thomas Lyon, President |
| 2. Roll Call | Thomas Lyon, President |
| 3. Approval of Minutes (2-16-2023) | Thomas Lyon, President |
| 4. Financial Report | Bob Taylor, Treasurer |
| 5. Overview of Strategic Framework | Matt Horn |
| 6. Other Reports and Priority Business | Thomas Lyon, President |
| a. Schedule City/Town Work Session | |
| 7. Resolutions and Motions | Thomas Lyon, President |

8. Other Business

9. Privilege of the Floor

10. Adjournment

Thomas Lyon, President

Next Regular Meeting: April 20, 2023; 8:30a



Local Development Corporation

REGULAR MEETING:

April 20, 2023; 8:30 am

MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

ZOOM LOGIN INFO: <https://tinyurl.com/mpwmr5vk>

Meeting ID: 841 9869 4202

Passcode: 945138

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

--CLDC Mission Statement

AGENDA

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|---|------------------------|
| 1. Call to Order | Thomas Lyon, President |
| 2. Roll Call | Thomas Lyon, President |
| 3. Approval of Minutes (3-6-2023 & 3/16/23) | Thomas Lyon, President |
| 4. Financial Report | Bob Taylor, Treasurer |
| 5. Review Strategic Framework | Matt Horn |
| 6. Other Reports and Priority Business | Thomas Lyon, President |
| a. Prepare for the City/Town Work Session | |
| 7. Resolutions and Motions | Thomas Lyon, President |

8. Other Business

9. Privilege of the Floor

10. Adjournment

Thomas Lyon, President

Next Meeting:

Joint City/Town Special Meeting April 25, 2023; 6:00 pm; Outhouse Park Building

Regular Monthly Meeting – May 18, 2023; 8:30 am



Work Session:
April 25, 2023; 6:00 pm
Richard P. Outhouse Memorial Park, Memorial Park
2550 Outhouse Rd, Canandaigua, NY 14424

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.
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AGENDA

- 1. Overview of Progress Toward FY 2022 Strategic Priorities**
- 2. Discussion Regarding LDC Prioritization of Effort**



Local Development Corporation

REGULAR MEETING:

May 18, 2023; 8:30 am

MEETING CONDUCTED VIA HYBRID FORMAT

CANANDAIGUA TOWN HALL/ZOOM

ZOOM LOGIN INFO: <https://tinyurl.com/3pet2wsz>

Meeting ID: 879 3025 8212

Passcode: 743856

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

--CLDC Mission Statement

AGENDA

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|---|-------------------------------|
| 1. Call to Order | Thomas Lyon, President |
| 2. Roll Call | Thomas Lyon, President |
| 3. Approval of Minutes (4/20/23 & 4/25/23) | Thomas Lyon, President |
| 4. Financial Report | Bob Taylor, Treasurer |
| 5. Review Strategic Framework Tracking Tool | Matt Horn, Executive Director |
| 6. Review Strategic Communication Plan | Matt Horn, Executive Director |
| 7. Other Reports and Priority Business | Thomas Lyon, President |

8. Resolutions and Motions

Thomas Lyon, President

9. Other Business

10. Privilege of the Floor

11. Adjournment

Thomas Lyon, President

12. Next Meeting:

Regular Monthly Meeting – June 15, 2023; 8:30 am



Local Development Corporation

REGULAR MEETING:

June 15, 2023; 8:30 am

MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

ZOOM LOGIN INFO: <https://tinyurl.com/yjd8ruus>

Meeting ID: 826 1004 0184

Passcode: 852445

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

--CLDC Mission Statement

AGENDA

- | | |
|---|-------------------------------|
| 1. Call to Order | Thomas Lyon, President |
| 2. Roll Call | Thomas Lyon, President |
| 3. Approval of Minutes (5/18/23) | Thomas Lyon, President |
| 4. Financial Report | Bob Taylor, Treasurer |
| 5. Discussion of Strategic Framework Prioritization | Matt Horn, Executive Director |
| 6. Finalize Strategic Framework Tracking Tool | Matt Horn, Executive Director |
| 7. Other Reports and Priority Business | Thomas Lyon, President |

8. Resolutions and Motions

Thomas Lyon, President

9. Other Business

10. Privilege of the Floor

11. Adjournment

Thomas Lyon, President

12. Next Meeting:

Regular Monthly Meeting – July 20, 2023; 8:30 am



**Work Session:
June 22, 2023; 8:30 am**

CANANDAIGUA TOWN HALL

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

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AGENDA

- 1. Executive Session pursuant to New York State Public Officers Law, Article 7, Section 105 (h).**



Local Development Corporation

REGULAR MEETING:

July 20, 2023; 8:30 am

MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

ZOOM LOGIN INFO: <https://tinyurl.com/mr3db62e>

Meeting ID: 819 7026 6593

Passcode: 765415

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

--CLDC Mission Statement

AGENDA

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|---|------------------------|
| 1. Call to Order | Thomas Lyon, President |
| 2. Roll Call | Thomas Lyon, President |
| 3. Executive Session
<i>Pursuant to the New York Open Meetings Law, and pertaining to discussions surrounding the purchase of real property where the value may be affected by publicity.</i> | Thomas Lyon, President |
| 4. Approval of Minutes (6/15/23 & 6/22/23) | Thomas Lyon, President |
| 5. Financial Report | Bob Taylor, Treasurer |
| 6. Other Reports and Priority Business | Thomas Lyon, President |
| 7. Resolutions and Motions | Thomas Lyon, President |

8. Other Business

9. Privilege of the Floor

10. Adjournment

Thomas Lyon, President

11. Next Meeting:

Regular Monthly Meeting – August 17, 2023; 8:30 am



Local Development Corporation

REGULAR MEETING:

August 17, 2023; 8:30 am

**MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM**

ZOOM LOGIN INFO: <https://tinyurl.com/m38z4ktr>

Meeting ID: 849 0811 7751

Passcode: 141442

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

--CLDC Mission Statement

STRATEGIC FRAMEWORK TRACKER

<https://tinyurl.com/bdzbjyks>

AGENDA

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|---|------------------------|
| 1. Call to Order | Thomas Lyon, President |
| 2. Roll Call | Thomas Lyon, President |
| 3. Approval of Minutes (7/20/23) | Thomas Lyon, President |
| 4. Financial Report | Bob Taylor, Treasurer |
| 5. Other Reports and Priority Business | Thomas Lyon, President |

6. Resolutions and Motions

Thomas Lyon, President

7. Other Business

8. Privilege of the Floor

9. Adjournment

Thomas Lyon, President

10. Next Meeting:

Regular Monthly Meeting – September 21, 2023; 8:30 am



Local Development Corporation

REGULAR MEETING:

September 21, 2023; 8:30 am

MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

ZOOM LOGIN INFO: <https://tinyurl.com/38b3sntm>

Meeting ID: 875 7336 5724

Passcode: 807638

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

--CLDC Mission Statement

STRATEGIC FRAMEWORK TRACKER

<https://tinyurl.com/bdzbjyks>

AGENDA

- | | |
|--|------------------------|
| 1. Call to Order | Thomas Lyon, President |
| 2. Roll Call | Thomas Lyon, President |
| 3. Approval of Minutes (8/17/23) | Thomas Lyon, President |
| 4. Financial Report | Bob Taylor, Treasurer |
| 5. Other Reports and Priority Business | Thomas Lyon, President |

6. Resolutions and Motions

Thomas Lyon, President

7. Other Business

8. Privilege of the Floor

9. Adjournment

Thomas Lyon, President

10. Next Meeting:

Regular Monthly Meeting – October 19, 2023; 8:30 am



Local Development Corporation

REGULAR MEETING:

October 19th, 2023; 8:30 am

MEETING CONDUCTED VIA HYBRID FORMAT

CANANDAIGUA TOWN HALL/ZOOM

ZOOM LOGIN INFO: <https://tinyurl.com/3s3a5vn4>

Meeting ID: 814 8738 9958

Passcode: 527095

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

--CLDC Mission Statement

STRATEGIC FRAMEWORK TRACKER

<https://tinyurl.com/bdzbjyks>

AGENDA

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|----------------------------------|--|
| 1. Call to Order | Thomas Lyon, President |
| 2. Roll Call | Thomas Lyon, President |
| 3. RG&E Presentation | Joseph Sayre, Senior Economic Development Specialist |
| 4. Approval of Minutes (9/21/23) | Thomas Lyon, President |
| 5. Financial Report | Bob Taylor, Treasurer |

a. Consideration of FY 2024 Budget

6. Other Reports and Priority Business

Matt Horn, Executive Director

- a. Strategic Communication Update
- b. City Update
- c. Town Update
- d. Ontario County Chamber
- d. Winter in Canandaigua
- e. Infrastructure

7. Resolutions and Motions

Thomas Lyon, President

8. Other Business

9. Privilege of the Floor

10. Adjournment

Thomas Lyon, President

11. Next Meeting:

Regular Monthly Meeting – November 16, 2023; 8:30 am



Local Development Corporation

REGULAR MEETING:

November 16th, 2023; 8:30 am

MEETING CONDUCTED VIA HYBRID FORMAT

CANANDAIGUA TOWN HALL/ZOOM

ZOOM LOGIN INFO: <https://tinyurl.com/5n78udr7>

Meeting ID: 846 5461 7342

Passcode: 931408

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--CLDC Mission Statement

STRATEGIC FRAMEWORK TRACKER

<https://tinyurl.com/bdzbjyks>

AGENDA

- | | |
|-----------------------------------|------------------------|
| 1. Call to Order | Thomas Lyon, President |
| 2. Roll Call | Thomas Lyon, President |
| 3. Approval of Minutes (10/19/23) | Thomas Lyon, President |
| 4. Financial Report | Bob Taylor, Treasurer |

5. Other Reports and Priority Business

Matt Horn, Executive Director

- a. Strategic Communication Update
- b. City Update
- c. Town Update
- d. Ontario County Chamber
- d. Winter in Canandaigua
- e. Infrastructure

6. Resolutions and Motions

Thomas Lyon, President

7. Other Business

8. Privilege of the Floor

9. Adjournment

Thomas Lyon, President

10. Next Meeting:

Regular Monthly Meeting – December 21st, 2023; 8:30 am



Local Development Corporation

REGULAR MEETING:

December 21st, 2023; 8:30 am

MEETING CONDUCTED VIA HYBRID FORMAT

CANANDAIGUA TOWN HALL/ZOOM

ZOOM LOGIN INFO: <http://tinyurl.com/66kexbub>

Meeting ID: 868 1983 4134

Passcode: 486084

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--CLDC Mission Statement

STRATEGIC FRAMEWORK TRACKER

<https://tinyurl.com/bdzbjyks>

AGENDA

1. **Call to Order** Thomas Lyon, President
2. **Roll Call** Thomas Lyon, President
3. **Approval of Minutes (11/16/23)** Thomas Lyon, President
4. **Financial Report** Bob Taylor, Treasurer
5. **Other Reports and Priority Business** Matt Horn, Executive Director
 - a. Strategic Communication Update
 - i. Q4 Economic Development Stakeholders Meeting
 - ii. BOS Presentation

- b. Infrastructure
- c. Winter in Canandaigua
- d. City Update
- e. Town Update
- f. Ontario County Chamber
- g. Reappointment of Board Members

6. Resolutions and Motions

Thomas Lyon, President

7. Other Business

8. Privilege of the Floor

9. Adjournment

Thomas Lyon, President

10. Next Meeting:

Annual Meeting – January 18th, 2024; 8:30 am

Regular Monthly Meeting – January 18th, 2024; 8:30 am