



ORGANIZATIONAL MEETING
January 20, 2022; 10a
MEETING CONDUCTED VIA REMOTE PARTICIPATION

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.
--CLDC Mission Statement

RECORD OF PROCEEDINGS

1. Call to Order

Mr. Taylor called the meeting to order at 10:00 a.m. Board members and staff welcomed new members, including Randall Farnsworth, Terry Fennelly, and Thomas Lyon to the Board.

2. Roll Call

All members were present, with the exception of Mr. Griffith, who was excused.

3. Presentation on Wayfinding Effort

Samantha Aldrich of Bergmann Associates provided an overview of the progress to date on the Wayfinding Study, with examples of potential signage design, branding, locations, and functionality of the system. Board members provided feedback, and were encouraged to continue to do so via John Goodwin or Doug Finch.

4. Nomination and Election of Officers

The following Board officer positions were nominated and appointed:

- a. President: On motion by Mr. Lyon, seconded by Mr. Farnsworth, and with no other nominations offered, Terry Fennelly was elected unanimously as Board President.
- b. Vice-President: On motion by Mr. Fennelly, seconded by Mr. Farnsworth, and with no other nominations offered, Thomas Lyon was elected unanimously as Board Vice-President.
- c. Secretary: On motion by Mr. Fenelly, seconded by Mr. Farnsworth, and with no other nominations offered, John Goodwin was elected unanimously as Board Secretary.
- d. Treasurer: On motion by Mr. Farnsworth, seconded by Mr. Fennelly, and with no other nominations offered, Bob Taylor was elected unanimously as Board Treasurer.

5. Nomination and Appointment of Committees

Mr. Horn noted the responsibilities of each committee. Upon advisement, the following motions were offered.

- a. Governance Committee: On motion by Mr. Lyon, seconded by Mr. Farnsworth, the Board unanimously determined that the full Board would serve in the role of Governance Committee.
- b. Finance Committee: On motion by Mr. Farnsworth, seconded by Mr. Lyon, the Board unanimously determined that the full Board would serve in the role of Finance Committee.
- c. On motion by Mr. Lyon, seconded by Mr. Farnsworth, the Board unanimously determined that the full Board would complete the work of the Craft Beverage Trail Committee.

The Board agreed that the organization and bylaws committee should be dissolved, due to its work being complete.

6. Review and Approval of Policies

Prior to the meeting, the Board was provided an overview of the following policies:

- a. Procurement
- b. Compensation of Employees and Officers
- c. Defense and Indemnification
- d. Investment
- e. Procurement Lobbying
- f. Property Acquisition and Disposition
- g. Travel
- h. Whistleblower
- i. Fiduciary Disclosure and Conflict of Interest

On motion by Mr. Farnsworth, seconded by Mr. Lyon, the Board unanimously approved each of the policies as presented for the FY2022 year.

7. Review of Mission, Vision, and Strategic Imperatives

Mr. Horn overviewed the mission, vision, and strategic imperatives, as developed by the prior Board. He encouraged the Board members to continue to think through these, and to consider a strategic planning session to determine how best to proceed for the coming year.

8. Review and Approval of Minutes

On motion from Mr. Farnsworth, seconded by Mr. Lyon, the Board unanimously approved the minutes of December 16, 2021 as presented.

9. Financial Report

Mr. Taylor noted that, for FY2021, the Board expended approximately \$4,800 in costs exceeding revenues. The balance stands at just over \$170,000.

Mr. Taylor noted that MRB Group's contract concludes at the close of January. The Board requested that MRB Group provide an updated agreement through the end of 2022 for consideration.

10. Adjournment

With no further business to come before the Board, the meeting was adjourned at 11:45.



Local Development Corporation

REGULAR MEETING FEBRUARY 17, 2022; 10a MEETING CONDUCTED VIA HYBRID FORMAT CANANDAIGUA TOWN HALL/ZOOM

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--CLDC Mission Statement

RECORD OF PROCEEDINGS

1. Call to Order

Mr. Fennelly called the meeting to order at 10:00.

2. Roll Call

All members were present.

3. Approval of Minutes (1-20-2022)

On motion by Mr. Taylor, seconded by Mr. Griffith, the minutes of January 20, 2022 were approved unanimously.

4. Financial Report

Mr. Taylor provided the financial report. The Corporation recognized \$50,000 in new revenues for the period, as invoices were produced for City and Town contributions. Just over \$181,000 in assets are on hand.

5. Privilege of the Floor

No one requested the privilege of the floor.

6. Presentations

a. Winter in Canandaigua

Chris Pulito, General Manager of the Lake House Hotel, provided an overview of a collective effort by local businesses to market Canandaigua for visitation in the Winter. The Winter In Canandaigua effort is a multi-channel marketing and event initiative, with digital and traditional media efforts aimed at potential winter visits.

The group is sponsoring a Winter Carnival to be held March 18 -20 on the lakefront near City Pier. Many events, aimed at regional visitors and beyond, with a family atmosphere, are planned. The owners of the Lake House have pledged approximately \$130,000 in cash and in-kind contributions to support the marketing and event efforts. The group is requesting a \$25,000 contribution from the Board.

Board members discussed the merits of the program but recognized the significance of the ask relative to our current financial situation. On a motion by Mr. Griffith, seconded by Mr. Taylor, the Board approved a contribution of \$10,000 by a margin of 4 – 0 (Mr. Fennelly departed prior to vote). The Board requested that staff prepare requests to the City and Town for contributions of \$5,000 each, and the Chamber for \$2,500. Contributions are to be made to a non-profit designated by the organizing committee.

b. Wayfinding Project Update

Mr. Finch provided an update on the Bergmann work toward wayfinding signage for Uptown/Downtown/Lakefront. The Board was provided with an overview of alternatives.

After discussion, the Board agreed to continue their review independently and to prepare to make a recommendation at the March meeting.

7. Other Reports and Priority Business

The Board reviewed the proposal for ongoing management services by MRB Group. Mr. Taylor suggested that the proposal should be extended beyond 11 months, so as to account for a full year. On motion by Mr. Farnsworth, seconded by Mr. Taylor, the Board authorized a 12-month agreement for management

services with MRB Group for a not-to-exceed cost of \$49,963.

8. Resolutions and Motions

No additional motions were offered.

9. Other Business

Mr. Horn noted that the new Board needed to discuss priority efforts for the coming year. He also noted that it is imperative that the City and Town governing bodies be aligned with our proposed strategies. He suggested a strategic planning session to be held in March, with a follow-up joint session of City Council and the Town Board. Board members agreed to use email to align calendars.

14. Adjournment

With no other business before the Board, Mr. Farnsworth offered a motion to adjourn, seconded by Mr. Griffith, which passed unanimously.



Local Development Corporation

REGULAR MEETING

MARCH 17, 2022; 8:30a

MEETING CONDUCTED VIA HYBRID FORMAT

CANANDAIGUA TOWN HALL/ZOOM

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

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RECORD OF PROCEEDINGS

1. Call to Order

Mr. Fennelly called the meeting to order at 8:30 AM.

2. Roll Call

All members were present.

3. Approval of Minutes (2-17-2022)

On motion by Mr. Taylor, seconded by Mr. Griffith, the minutes of February 17, 2022 were approved unanimously.

4. Financial Report

Mr. Taylor provided the financial report. The Corporation has assets of \$199,170 on hand. Mr. Taylor reported that the Beer Trail, auditing fees, and MRB contract for current the calendar year totals \$93,000. The unencumbered cash is \$106,000.

Mr. Farnsworth made a motion to accept the auditors report. The motion was seconded by Mr. Griffith and unanimously approved.

Mr. Farnsworth made a motion to approve the financial report. The motion was seconded by Mr. Griffith and unanimously approved.

5. Privilege of the Floor

Assemblyman Jeff Gallahan joining by Zoom to the meeting, expressed appreciation for the work of the LDC.

6. Presentations

Wayfinding Study

Samantha Aldrich of Bergmann Associates led a discussion with the board to review the concepts that were assessed by the LDC Board.

The Board agreed on a color scheme for wayfinding signs of light blue color for the lake area, a green accent color and yellow for the Uptown accent color.

A discussion was held for the vehicular design options and option 1 was selected, as it also held the most support in the survey. The board heard from Ms. Aldrich that for pedestrian signage, pointers are used in places other than destinations and that maps were used at destinations for place finding. Option 2 was selected.

Park signs: Option 1, a stone-based wave design was selected and unanimously supported in the survey.

Street signs: Discussion about the permissibility of yellow on street signs, was resolved by the suggestion from Mr. Aldrich that finials could be used so that street signs can be differentiated and identify 'place'.

Ms. Aldrich will update the proposal based on this discussion, and her team will present an update at the next meeting.

The next step for the LDC is to go to the Town Board and City Council and present the LDC's idea and get their opinion. Mr. Horn recommended that public engagement can be managed at the municipal level. The LDC expects a revised wayfinding scheme in 1 week.

7. Other Reports and Priority Business

Strategic Priorities Discussion

Mr. Horn recapped the Joint Session with City Council and the Town Board. Members of both bodies appeared to receive the recommended priorities well. Mr. Horn noted that he requested feedback from elected leaders prior to March 30th, after which he will prepare formal endorsement resolutions for consideration by both bodies.

Mr. Taylor noted that we are already two months into the year, and will be three months in by the time we reconvene as a Board. He suggested that we set some specific targets to work toward. After discussion, the Board determined that the following priorities are set, and associated committees established to support each effort:

- Provide support to the Winter in Canandaigua initiative.
 - Committee Leads: Ethan Fog/Bob Taylor
- Conduct an existing infrastructure conditions assessment for water, wastewater, power, natural gas, and broadband for the corridor from Akoustis to the Lakefront.
 - Committee Leads: Terry Fennelly/Thomas Lyon
- Develop a capital improvement plan for the Lakefront and Uptown Active Transportation Plans.
 - Committee Leads: Randy Farnsworth/Andy Griffith
- Conduct an organizational assessment focusing on Board membership and communications/engagement with key stakeholders
 - Committee Leads: Full Board

8. Resolutions and Motions

No additional motions were offered.

9. Other Business

Mr. Taylor inquired as to the Board's direction on payment of the invoice from 29 Design for the Beverage Trail strategy. The full Board concurred that the deliverable met the scope requirements, and the invoice should be paid.

Mr. Taylor also sought confirmation from the Board that the LDC commitment to the Winter In Canandaigua initiative (\$10,000) was still effective. The Board concurred that it should still be paid, but should be held until a non-profit lead was identified.

14. Adjournment

With no other business before the Board, Mr. Farnsworth offered a motion to adjourn, seconded by Mr. Griffith, which passed unanimously.



REGULAR MEETING
April 21, 2022; 8:30a
MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

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RECORD OF PROCEEDINGS

1. Call to Order

Mr. Fennelly called the meeting to order at 8:30 AM.

2. Roll Call

All members were present.

3. Subcommittee Reports, Mr. Horn:

Winter in Canandaigua

- Reached out to Chris Politio; still need to confirm with Chris about the non-profit or other organization where CLDC will send funds.

Infrastructure

- Includes water, wastewater, broadband, natural gas
- Location: Corridor from Uptown through downtown, to the lakefront, with particular attention to parcels near the airport
- Potential industrial development near this site
- GRE has shown interest and potential interest from site selectors

- Good rail connections, but we need to understand water and power needs better at these sites
- Before the next infrastructure meeting, inventory and evaluate current studies
 - o City supply
 - o County infrastructure study
 - o County housing strategy RFP – infrastructure is a significant component of the housing study
 - o Additionally – voice our input and interests in our infrastructure concerns and get questions answered in ongoing studies
- GRE/Iberdrola: point-in-time reports, other reports needed to understand capacity. Will go through GRE to get the best access to Iberdrola.

Capital Improvement Planning

- Scope: evaluate uptown active transportation plan, active waterfront transportation, DRI, and identify any capital plans within these plans
- Develop a comprehensive list that encompasses all of these plans
- Will speak with Bergman to update costs for priority capital projects
- (Uptown plan was done in 2017, Lakefront plan done before recent cost increases) – ask Bergman to re-price a selection of priority projects
- Identify additional state and federal funding sources that pair up with these capital projects
- Return capital projects to the LDC board for discussion and approval
- Take projects to the City/Town to get buy-in; most grant funding will require a 25% local match
- Need to have Town and City council approval for grant-funded Capital priorities as they will require significant match investments

Mr. Taylor asked about grant deadlines and setting up timelines and wants to ensure the Committee doesn't miss any near-term deadlines.

Mr. Horn informed the committee that the first step is to identify projects that may be eligible for CFA application in May. i.e., projects that are ready for immediate funding. Another example of a short-term funding opportunity is the DRI Forward funding from NYS.

Mr. Fennelly asked if any of this funding is available for the Farmington project.

Mr. Horn stated that he would check with Greg Hotaling for funding opportunities. And also said that the risk is that the WIIA grant could be adjusted lower if other grant funding is involved.

3. Approval of Minutes (3-17-2022)

On a motion by Mr. Fennelly, seconded by Mr. Griffith, the minutes of March 17,

2022, were approved unanimously.

4. Financial Report

Mr. Taylor provided the financial report, as sent out to the Committee via email.

Commitments made by the board but not yet earned and not reflected in YTD financial statements are:

Bergmann Wayfaring, Parking Studies:	\$29,000	(\$6000 paid)
EFPR Audit	\$900	(\$3000 paid)
Winter in Cdga	\$10,000	
MRB for 2021	\$45,800	
Total	\$85,700	

Mr. Taylor made a motion to approve the financial report. The motion was seconded by Mr. Griffith and unanimously approved.

5. Privilege of the Floor

Mr. Westbrook stated that expenses and suppliers over \$1,000 should be identified and evaluated with criteria for determining success. Mr. Westbrook also requested a report on Winter in Canandaigua. Mr. Roberts said that he would produce an income and expense report to address Greg's concerns.

Mr. Horn said that no specific reporting on Winter in Canandaigua was available. Mr. Taylor reported that he understood attendance was 1,400, which was more than expected, and that the event was widely considered a success by both the vendors and participants.

Mr. Finch shared that landowners in the town were increasingly reluctant to move forward with projects or property sales due to uncertainty in the housing market. Mr. Griffith agreed, stating that property owners sometimes are unaware of the development costs for their properties.

Mr. Horn suggested the opportunity to host an informational session with selected property owners to identify broader market trends, share economic data, and allow local government to educate on codes.

Mr. Westbrook suggested that the Committee look into U.S. I-Bonds, currently offering 9% interest over 6-months.

6. Other Business

Mr. Taylor identified four remaining concerns from the wayfinding study:

1. Need to include parking signage
2. Why the BID logos are not incorporated into appropriate signs
3. Banners: the BID doesn't want the banners to replace BID branding
4. Some of the colors in the signs are identical to Victor SD

Mr. Taylor will put the remaining questions in writing to Bergman with the expectation that these issues are addressed before sending recommendations to the Town and City.

7. Adjournment

With no other business before the Board, Mr. Farnsworth offered a motion to adjourn, seconded by Mr. Griffith, which passed unanimously.



REGULAR MEETING
May 19, 2022; 8:30a
MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

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RECORD OF PROCEEDINGS

1. Call to Order

Mr. Fennelly called the meeting to order at 8:30.

2. Roll Call

Mr. Goodwin and Mr. Westbrook joined the meeting by videoconference.
Mr. Horn of MRB Group joined the meeting by videoconference.

The remainder of the board joined in person.

3. Privilege of the Floor

No one requested the privilege of the floor.

4. Approval of Minutes (4-21-2022)

Motion by Mr. Farnsworth to approve the minutes.
Mr. Lyons seconded the motion.

4. Financial Report

Mr. Taylor delivered the financial report. (Included in materials sent to the board.)

The total assets were stated as approximately \$180,000, with roughly \$71,000 reserved for invoices, leaving about \$108,000 in unspent funds.

5. Regarding Remote Participation Matt Horn, MRB Group

Mr. Horn updated the CLDC board on the recent NYS amendments to the open meeting law that pertain to remote participation in meetings via video conference.

Mr. Horn explained that the CLDC would have to opt in to the new law.

Mr. Horn pointed out that the requirements of the law regarding the conduct of the meeting and notice of the meeting were substantially being followed by the CLDC.

Mr. Finch said that the necessary changes to the CLDC meeting policy would be made and circulated to the board for discussion.

It was agreed that the next meeting of the CLDC (June 16, 2022) would begin with a 15-minute public hearing to adopt a resolution to opt into the new open meeting laws.

6. Resolution Establishing Public Hearing—Remote Participation

There was a motion from Mr. Farnsworth.
Mr. Griffith seconded the motion, and all were in favor.

7. Reports from Subcommittees

Winter in Canandaigua:

Mr. Fogg reported that the CLDC board is waiting on the decision of a non-profit entity to pass a resolution to accept funding from the CLDC for the Winter in Canandaigua initiative.

Mr. Horn informed the board that the Market New York grant program was identified as an opportunity to provide a high level of funding support if the CLDC acted as the grant writer for the program.

On the condition that an appropriate entity accepted an agreement to provide the matching funds (50% or 80%), Mr. Farnsworth motioned that the CLDC conditionally approve funding for grant application and administration for Market New York.

Mr. Lyons seconded the motion, and all were in favor.

Infrastructure

Mr. Horn reported that the subcommittee for infrastructure was in the process of documenting ongoing infrastructure needs and projects. The outcome of the subcommittee's work was an inventory of studies cross-referenced with the type of infrastructure being evaluated (E.g., Water, sewer, electric, broadband.)

Capital Improvement Plan

Mr. Horn reported that the subcommittee for the Capital Improvement Plan identified the major capital improvement projects inventoried in the Downtown and Waterfront Active Participation plans.

8. Resolutions and Motions

No additional motions were offered.

9. Other Business

No other business was raised.

10. Adjourn

NEXT MEETING: JUNE 16, 2022



Local Development Corporation

REGULAR MEETING

June 16, 2022; 8:30a

MEETING CONDUCTED VIA HYBRID FORMAT

CANANDAIGUA TOWN HALL/ZOOM

Minutes

Call to Order

Mr. Fenelly called the meeting to order at 8:30a.

Roll Call

All members were present.

Public Hearing—Remote Participation Policy

A public hearing on the draft remote meetings policy was opened. Hearing no comments, Mr. Fenelly closed the hearing

Remote Participation Policy

Mr. Lyon made a motion to approve the Remote Participation Policy. The motion was seconded by Mr. Farnsworth, and approved unanimously.

Privilege of the Floor

No one requested the privilege of the floor.

Approval of Minutes (5-19-2022)

On motion from Mr. Farnsworth, seconded by Mr. Griffith, the minutes of May 19th were unanimously approved.

Financial Report

Mr. Taylor provided the financial report to the board ahead of the meeting. Remaining commitments for the year are \$64,158. Total assets on hand are \$172,667.26.

Subcommittee Reports

Winter in Canandaigua Initiative

Mr. Horn discussed the CLDC's application for the Market NY Grant. The application will be written to support the Winter in Canandaigua initiative. It will be developed in collaboration with Chris Pulito, who will assist in defining the use of funds for marketing support. The Market NY Grant supports marketing initiatives with a minimum total project cost of \$50,000 with a 50% match requirement from the recipient.

Mr. Taylor asked about the status of the \$25,000 that will be required for the minimum project cost, with the understanding that the CLDC will obtain these funds from an outside entity. Mr. Fogg stated that the entity that will support the CLDC's entire match requirement is still TBD due to the finalization of approval within that entity.

Mr. Horn stated that the CLDC should consider making a Market NY Grant application for more than the minimum requirement, depending on the budget for a marketing program.

Mr. Finch asked that the CLDC consider making a more comprehensive application for Market NY that would include marketing needs for the Town and City.

Infrastructure

The committee discussed the MRB Group Water System Study for Uptown Canandaigua. Based on the study's conclusion that additional conveyance will be needed to support anticipated development, the committee agreed that the study pointed to a need for cooperation between municipalities to identify new water sources. Mr. Goodwin said that the water production of 9 million gallons identified in the study is an upper limit capacity, so getting to 9 million gallons is not possible without a permit from DEC to pull more water. The City needs additional conveyance capacity.

Mr. Horn recommended that the committee consider a New York State Local Government Efficiency grant to study municipal cooperation on services.

Capital Improvement Plan

Mr. Farnsworth said that the prioritization of projects for the Capital Improvement Plan should be based on City priorities and that the CIP sub-committee should communicate with the City/Town on priorities and support grant applications that they need. Mr. Horn recommended that the subcommittee identifies to the City those

projects which we see as a priority and offer to approach the State on funding for those priorities.

Mr. Taylor requested that the CIP subcommittee prioritize projects for the CIP through a grading or criteria that is part of an objective process. The committee will develop a scoring criteria and report back to the Board on proposed priorities.

Other Business

Mr. Goodwin reported that progress continues on the Hotel Canandaigua. Additionally, a partnership is under discussion with the Lake House to support a trolley connecting the lakefront properties to amenities in the area. Finally, it was noted that there is an upcoming public meeting on the Waterfront Park Master Plan in Kershaw Park.

Adjournment

On motion from Mr. Farnsworth, seconded by Mr. Griffith, the Board voted unanimously to adjourn.



Local Development Corporation

REGULAR MEETING

July 21, 2022; 8:30a

**MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM**

ZOOM LOGIN INFO: <https://bit.ly/3P7HnHU>

Meeting ID: 892 6417 0396

Passcode: 717206

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--CLDC Mission Statement

AGENDA

- 1. Call to Order** Terry Fennelly, President

Mr. Horn commented on need for an additional voting member to be present for official business to be conducted.

- 2. Presentation—EV Charging Technology** Mark Tolbert

Challenge to meet new demand. Most communities are not building EV into their planning.

Some delays in production have slowed adoption of EV and demand for charging.

Commercial use will be a stronger short-term driver of use and demand.

Profile data on typical users of EV (and therefore demand for stations) shows that Canandaigua will be ahead of national demand or other regional demand.

Lake Tahoe as a comparison: strong recent historical growth and projected growth in Lake Tahoe is a good proxy for the use that could be expected in Canandaigua.

The current availability of EV in Canandaigua is limited to a small number of private spaces and those facilities do not have standards for the type of charger, space surrounding the charger, and access.

What are the local opportunities for influence over EV development:

Siting, parking, requirements for the type of charger, signage (on chargers that incorporate billboards)

Planning and siting considerations: proximity to traffic, signage, and wayfinding, proximity to entrances, and pedestrian traffic.

3. Approval of Minutes (6-16-2022)

Terry Fennelly, President

4. Financial Report

Bob Taylor, Treasurer

Bob Taylor distributed the profit and loss statement.

Total assets: \$157,000

Outstanding: \$53,000

\$23,000 to Bergman

\$10,000 commitment to WIC

XXX to MRB Group

5. Privilege of the Floor

Mr. Horn – welcomed Ryan Davis, Ontario County economic development.

Mr. Davis- electric concern for home use of EV could be a challenge

6. Subcommittee Reports

MRB Group

a. Winter in Canandaigua Initiative

Grant Application under development – Market NY application. Due on July 29. On track to submit with competitive.

WIC total project cost is \$221,650. Support from outside partner will now be over \$110,000 to cover the required match.

Today's agenda includes a resolution to support the action of the grant application.

b. Infrastructure

Subcommittee discussion of water availability. Need for further and complete information on ongoing water studies. Need will be to address water demand and water supply.

Mr. Horn discussed NYSEG approach to identifying potential demand in the Town through a point in time study as a method for assessing demand.

c. Capital Improvement Plan

Gathering further information from development partners, the City and the Town.

Identifying CIP packages through priorities of 1. Pedestrian access and connections to the waterfront, 2. 332 access and uptown development 3. Cost and where the percentage of match will fall.

Mr. Horn reported on a call with John and a representative from the Boring Company to discuss if solutions for 332 offered from the company would be a match for the Boring Co.'s work.

Tunnel cost \$8 million (likely \$15m now) in previous studies. Based on those specs the Boring Co. gave an estimate of \$5m.

1. Funds

2. we don't own the property on either side (owned by NYS)

3. It is a design-build approach – tunnel specs are based on what the capabilities of the machinery is. Design-build is a challenge in NYS.

Comment: The public is not entirely on board with a tunnel.

ATP: recommends a tunnel, but participants have been divided on approval.

Mr. Fennelly: how will a solution or a decision be made on what the solution is.

MR. Horn: City Council has not adopted the plan, but without adoption, it will not have an influence on a grant application. For the plan to have weight in grant consideration it needs to be approved and show that controversy is resolved.

Mayor: Did Bergman address the water table?

Mr. Horn: The technology of Boring Co. will not be impacted by the water table or the road overhead.

Mr. Fennelly: MRB identified that the complete build-out needs another 1 to 1.5 million more GPD. At some point it will be required to have conversations with the DEC.

Mr. Goodwin: Raftelis study is pending but will address the expansion. The Raftelis growth rates were not in agreement with what the City identified. Sent the report back for revisions that reflect what the City believes to be a more accurate growth rate. Final report will be shared, anticipated and expect within the month.

Mr. Farnsworth comments: the Waterfront Active Transportation plan is from 2019 and changes are not reflected in that plan. Specifically, the Lakehouse is driving demand and tourism and will have an increasing impact. It might be appropriate if we set up a meeting Ginny Clark to gain a better understanding of the next stages of Pinnacle. This may be important as it will have an impact on traffic flow.

Meeting with Andy Cooks and Don Lasater? To get a perspective on uptown development.

Mr. Goodwin clarified that the Active Transportation Plan was conducted into 2020 and included a wide representation of stakeholders, including Ginny (Pinnacle and Lakehouse interests)

Mr. Horn: Need to convene Doug and John to resolve items in ATP that haven't been approved. Reconcile the difference between current development, existing plans, and what granting agencies will require.

Mr. Goodwin: the parking study results (anticipated) might have an impact on what should be recommended.

7. Other Reports and Priority Business

Terry Fennelly, President

8. Resolutions and Motions

a. Supporting Resolution—Market NY Grant: Winter in Canandaigua

No action was taken today due to non-quorum.

9. Other Business

Mr. Finch: Canandaigua crossing, form-based coding

Roseland Plaza: Five Below, Old Navy coming in to offer retail.

Popeyes is going to build

Mr. Goodwin: DRI - should it be submitted as a single DRI or pursue multiple smaller DRI applications?

Mr. Finch: Last year's application showed a vision for the community.

The letter of intent is due on August 10. The question is should we submit one letter of intent or two.

Mr. Horn gave background information to the committee on the new DRI guidance.

10. Privilege of the Floor

John: Commented that there are a number of clear issues that need to be resolved in capital improvement. Prioritization of these projects needs to take place. The submission of the DRI should be based on CIP priorities. If the DRI isn't awarded, we would/should move on to alternate funding sources. The point is that priorities are not identified.

Mr. Horn: asked if we should agree to submit a letter of intent. The CLDC discussed and decided that there wasn't a reason to not send in a letter of intent.

11. Adjournment

Terry, Fennelly

Next Regular Meeting: August 18, 2022; 8:30a



REGULAR MEETING
August 18, 2022; 8:30a
MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

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RECORD OF PROCEEDINGS

1. Call to Order

Terry Fennelly called the meeting to order. All members were present, except for Mr. Farnsworth, who was excused.

2. Approval of Minutes (6-16-2022)

Mr. Griffith moved approval of the minutes of June 16th. Mr. Taylor seconded. The motion carried unanimously.

3. Financial Report

Bob Taylor, Treasurer

The LDC recognized no income or expenses from the prior month. There has been no change from the prior report.

Mr. Taylor noted that the necessary information was received from the Business Foundation of the Finger Lakes, the fiscal sponsor for the Winter in Canandaigua initiative. He moved to disburse the previously approved allocation of \$10,000 to support the initiative. Mr. Griffith seconded the motion, which passed unanimously.

4. Privilege of the Floor

Greg Westbrook suggested that, when the Board allocates funding for projects or programs, such as Winter in Canandaigua, it should establish metrics to determine if pre-determined goals are met. Additionally, he inquired as to whether the bylaws recommended for amendment earlier this year had been approved. Mr. Horn advised that we are awaiting approval from the City, Town, and Chamber. Mr. Goodwin confirmed that the City has approved.

5. Subcommittee Reports

a. Winter in Canandaigua Initiative

A November response is expected from NYS on the Grant Application.

Mr. Taylor stated that it would be good for a representative from WIC to update the LDC.

b. Infrastructure

- Mr. Shepard advised that MRB Group is reviewing water allocation, and will report out to the Board at our next meeting.
- MRB Group is coordinating load request forms for consideration by NYSEG and RG&E for key development sites.
- Mr. Fennelly advises that the Town has advanced the Brickyard Road tank project.
- Mr. Goodwin stated that the study from Rafetelis is still underway.

c. Capital Improvement Plan

Mr. Shepard advised that the focus of the CIP effort has turned to the DRI application on the lakefront. Mr. Lyon encouraged the Board to explore all areas of funding.

7. Other Reports and Priority Business

Mr. Horn and Mr. Finch requested that Board members provide Mr. Horn, Mr. Finch, and Mr. Goodwin with recommendations of strategic property owners for a future convening to discuss development opportunities.

8. Other Business

Mr. Griffith requested that the CLDC identify further information on the proposed trolley service connecting downtown to the lakefront. Mr. Goodwin stated that

the City has applied for federal funding for transportation, but this has not been successful yet. The alternative is that the Lake House will run a trolley; the goal is to establish a public/private partnership with the Lake House for trolley service. Mr. Goodwin stated that until regulations are resolved, it will be an entirely privately run Trolley that is open to the public.

With no further business before the Board, Mr. Fennelly moved to adjourn. Mr. Griffith seconded the motion, which was unanimous.



REGULAR MEETING
September 15, 2022; 8:00a
MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

To unlock economic opportunities in Canandaigua and steward investment in order to foster an inclusive, vibrant, and sustainable community.

--CLDC Mission Statement

RECORD OF PROCEEDINGS

Call to Order

Mr. Fennelly called the meeting to order.

Presentation on Water Allocation

Bill Davis from MRB Group gave a presentation to the board that reviewed the current permit for water draw from the lake and the steps that must be taken to work with the DEC to increase amounts.

The current permit for the lake is 6 million gallons per day, and in 2021 the average annual draw was 4 million gallons per day. Though this represents the daily excess capacity of 2 million gallons, this should be considered 15% less due to inherent inefficiencies in making drinking water. Moreover, new development and commercial projects may necessitate increasing water draw.

If it is concluded that additional water is needed, there will be a need to meet with the DEC to begin applying for an increased allocation. The MRB Group team advised that they will reconvene with City and Town staff to discuss the next steps.

Approval of Minutes (8-18-2022)

Mr. Lyon motioned to approve the minutes from 8-18-2022, and Mr. Griffith seconded the motion. It was approved unanimously.

Financial Report

Mr. Taylor provided the financial report ahead of the meeting. Mr. Taylor reported that the CLDC provided a payment of \$10,000 to the Business Foundation of the Finger Lakes to support the Winter in Canandaigua initiative. Other monthly expenses were to MRB Group for CLDC admin and grant-writing services and Bergmann for the balance of the wayfinding study. Total assets for the CLDC stood at \$139,589.02

Adoption of FY2023 Budget

On a motion by Mr. Griffith and seconded by Mr. Lyon, and with all in favor, the adoption of the FY2023 Budget was approved.

Presentation on Parking Study

The parking study identified that, at most times, there is excess parking, defined as less than 80% utilization.

The board discussed the need for parking during certain times, and an increase in visitors is quickly increasing parking demand.

The board discussed that the parking study needed to go deeper into understanding peak demand and that the use and availability of shuttles for peak demand times should be considered.

Bergmann will continue the study with a public survey to assess user experience.

Mr. Taylor stated that the conclusions of the parking study do not align with anecdotal experience and that the study should be contextualized based on the limited data points collected. The analysis should include that the conclusions are based on single data points collected at three different times during the summer.

Buffalo Street Development Project

A representative of Capstone Development provided an overview of the property at 73 Buffalo Street. The building is on two floors and has 4,446 SF of office/flex space on the first floor and 4,000 – 10,300 SF of office space on the second floor. Recent renovations were undertaken for the lobby and bathrooms. Exterior improvements include new landscaping and parking resurfacing. The site is suitable for office (including medical office), light warehousing, and other commercial use.

Subcommittee Reports

Winter in Canandaigua Initiative

The board was advised that Chris Pulito from the Lake House is available for a future CLDC meeting to update results from the first year of the Winter in Canandaigua Initiative.

Infrastructure

Jared Shepard updated the committee on a call with Mr. Finch to discuss Brickyard Road, Uptown landing development. The call provided information for discussion with NYSEG regarding gas and electric infrastructure needs for the sites.

Capital Improvement Plan

Committee met to review capital projects and priorities from Waterfront Active Transportation Plan, Uptown Study, and most recent DRI Application. The subcommittee will work with HR&A on supporting the DRI as needed and continue to look at uptown capital projects for potential funding.

Mr. Farnsworth asked that the recent federal announcements for building EV infrastructure be evaluated and potential funding sources identified.

Other Reports and Priority Business

Mr. Fennelly shared with the CLDC that the Canandaigua Town board's resolution to restructure the LDC was unanimously voted against. Mr. Taylor regrets that the board membership should not be expanded to include more voices. Mr. Fennelly discussed that the CLDC meetings are open to anyone in the general public.

Adjournment

The meeting was adjourned on a motion from Mr. Griffith and seconded by Mr. Lyon.

Next Regular Meeting: October 20, 2022; 8:30a



REGULAR MEETING
October 20, 2022; 8:30a
MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

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Minutes

Call to Order

Mr. Fennelly called the meeting to order. Mr. Griffith was excused.

Approval of Minutes (9-15-2022)

Mr. Farnsworth motioned to accept the minutes. Mr. Lyon seconded the motion. The motion passed unanimously.

Financial Report

The financial report was sent to the board before the meeting. Mr. Taylor reviewed the current balance and the outstanding commitments for the year. Mr. Taylor said he would speak with Mr. Horn of MRB Group regarding completing the 2022 contract and a possible extension into January for services.

Presentation on Winter in Canandaigua Initiative

Chris Pulito of The Lake House thanked the board for the direct financial support of the program and for the grant writing help to apply for the Market NY funds. If the grant is successful, Mr. Pulito expects the funds to be available starting in January 2023.

Mr. Pulito provided the board with an update for the Winter in Canandaigua Marketing Initiative that identified activities in 2022 and plans for 2022-2023.

Mr. Pulito said that one event in the first year drew 5 to 6 thousand people for outdoor winter activities. The 2022-2023 season plans have expanded the initiative to three events: 1. Holiday festival weekend after Thanksgiving 2. Christmas tree lighting ceremony that will be coordinated with events throughout the community, and 3. the third weekend of January is the new scheduled time for the Winter Carnival.

In March, a "Spring Fling" event will be coordinated with the freestyle skiing championship event at Bristol Mountain.

The Winter in Canandaigua Marketing Initiative has a three-year vision. Following the 3rd year, in 2024, there will be a tactic to re-brand Canandaigua as the winter capital of the Finger Lakes.

The goal is to brand Canandaigua as the epicenter--the largest ski area between the Rockies and the Adirondacks.

Mr. Finch acknowledged and thanked Mr. Pulito for the work of the Lake House to bring new people to the community, drive tourism, support biking, etc.

The privilege of the Floor

No one requested the privilege of the floor.

Subcommittee Reports

Winter in Canandaigua Initiative

No additional updates were provided.

Infrastructure

Mr. Farnsworth stressed the importance of discussing the water supply for the uptown landing site and that water, sewer, and potentially rail all need to be addressed.

Mr. Fennelly said that the LDC should consider acting as the sponsor for driving discussions on water. Mr. Fennelly stated that MRB Group should continue to look at the issue of water needs in a comprehensive approach – the LDC should consider funding the initiative on asset/gap study for water use. There is a need for a water strategy that is supported by LDC.

Mr. Goodwin said that the capital plan includes installing aerators and that the City will apply for grants to deal with water quality issues.

Mr. Finch said that the missing part of the long-term strategy is additional data that considers the demand for Farmington and Manchester, the broader demand for surrounding towns. Municipalities' long-term water needs must be documented, and a strategy must be formed around them.

Mr. Farnsworth said that there had been three GRE inquiries that required a large quantity of water – without a longer-term strategy around water, we will continue to be restricted in or have unknowns surrounding development.

Mr. Fennelly said that the study needs to be comprehensive and reach the farthest user; the CLDC needs to take the first step to sit with all the towns to begin understanding demand by convening stakeholders at the municipal level.

Mr. Farnsworth said that gas and electricity should also be considered on a broader strategic level.

Capital Improvement Plan

Jared Shepard from MRB Group shared that the DRI Application for the City of Canandaigua had been submitted and included downtown waterfront investments aligned with the Waterfront Active Transportation Plan and Waterfront Parks Master Plan. The REDC accepted the DRI application and the City of Canandaigua was a DRI Finalist. CLDC Executive Director Matt Horn presented the DRI Application to the REDC on the morning of the CLDC meeting.

Other Reports and Priority Business

Mr. Taylor stated that funding for infrastructure needs estimates, and planning reports would require that we plan for funding and make a request from the Town and the City. Mr. Taylor said that the CLDC needed to get an estimated cost for an infrastructure and economic development strategic plan and make financial plans to include that cost in the next budget.

The discussion had been that the initial funding contributions for operational aspects of the CLDC, new projects, and, e.g., economic development studies, would require additional funding decisions on an ad hoc basis. The question becomes whether or not the CLDC should approach City and Town.

Those discussed agreed that an estimate of the scope and cost of a broad infrastructure/economic development strategy should be requested from MRB Group.

Resolutions and Motions

No resolutions were presented for consideration.

Other Business

No other business was offered.

Adjournment

Mr. Farnsworth motioned to adjourn, Mr. Lyon seconded the motion; all were in favor, and the motion to adjourn passed.



REGULAR MEETING
November 17, 2022; 8:30a
MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

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Minutes

Call to Order

Mr. Fennelly called the meeting to order. All members of the CLDC board were in attendance.

Approval of Minutes (10-20-2022)

Mr. Farnsworth offered a motion to approve. Mr. Fennelly seconded the motion, and all were in favor.

Financial Report

Mr. Taylor presented the financial report and stated that the report had been sent to CLDC Board during the week. Mr. Taylor briefly summarized the current financial position of the CLDC as having forward commitments of approximately \$13,000, a balance sheet with total assets of \$116,965 leading to approximately \$100,000 in uncommitted funds, and a fully anticipated net income of -\$46,419.

Review of Proposed Scope—Water Capacity Forecast Analysis

Mr. Horn presented the proposal and scope for a Water Capacity Forecast Analysis from MRB Group in response to the Board's request in the previous meeting.

The first phase of the study includes meeting with local leadership to inventory current development proposals, the new development pipeline, and the community's and developers' interest in development. The first phase will analyze demographic and

population change, including historical trends and future event scenarios, such as increased growth. Comprehensive plans and existing studies will be evaluated as part of the study's first phase.

The study's second phase includes creating growth scenarios from the data provided and other data modeling and identifying the gaps between anticipated service provision under current conditions and the forecasted demand for water. Finally, local elected leaders would be convened to discuss how municipalities may partner to develop needed upgrades.

Members of the CLDC Board discussed the need for preliminary work to define outreach targets for stakeholders, municipal leadership, and major industries and employers.

Members also discussed the preliminary need for an inventory of current development demands, growth projects, and an understanding of what current population growth projections are based on.

Mr. Taylor stated that the forecasting in the study needs to be consistent, rational, and aggregated into valuable data. The range needs to be understood and grounded in explicit assumptions.

Mr. Horn responded that the report would be based on impact scenarios for development or population growth.

Mr. Griffith asked how long the study process was anticipated to take.

Greg Hotaling of MRB Group said that the study process would take close to 6 months to complete, and the longest part of the process would be stakeholder engagement and collecting information. Data and calculations should be the shortest timeline.

Mayor of Canandaigua, Bob Palumbo, said that the City's most immediate concerns were development and infrastructure issues in the next 12 months.

Mr. Goodwin said the recent water capacity study from the Raffelis firm would be shared with the Board.

Mr. Horn recommended that the Board review the report from Raffelis, evaluate the report for gaps, and then adjust the scope of the MRB Group report to address any gaps in the study and convene stakeholders for review.

Mr. Goodwin agreed to circulate the report to the Board for review and discussion at the next Board meeting.

The board agreed to reach out to Ryan Davis at Ontario County to develop a further understanding of current and projected industrial demand.

Privilege of the Floor

Mr. Farnsworth asked if the City was pursuing any funding under Round 2 of Restore NY (2022) and if there is anything in the City or the Town addressed by this grant opportunity.

Mr. Goodwin advised that two potential projects could use either old Restore NY funds or new funds from the current application.

Subcommittee Reports

a. Winter in Canandaigua Initiative

The WIC Committee held a meeting on 11-2. They discussed the brochure in development, which includes BID and WIC events, and commented on the updates to the WIC website, which contains a list of WIC 2022-2023 events running from November 11 to March 26. The Board requested that a link to the WIC website be distributed for their review.

b. Infrastructure

MRB Group prepared the scope and proposal (discussed previously) for the Water Capacity Forecast Analysis.

Example information for modeling industrial site electric and gas usage was sent to Joe Rizzo as part of an information-gathering process with Iberdrola regarding infrastructure costs.

c. Capital Improvement Plan

Mr. Horn informed the committee that the Canandaigua DRI Application was selected to advance to the interview phase with the REDC. Mr. Horn reported that a team representing the application gave a strong presentation to the local REDC board. Mayor Palumbo, Jen Newman from Young Lion, and a market analyst from the CADC participated in the presentation. Mr. Horn said that compared to other competitive municipalities for this grant, Canandaigua is the best candidate for absorbing the money due to the number of viable projects that could use the funding. The basis for the application was infrastructure, the active transportation plan, and multi-modal transit use.

Mr. Horn said that results from the DRI are expected in the next six weeks.

Other Reports and Priority Business

Mr. Farnsworth asked if there were any updates on the Motion Junction pavilion.

Mr. Finch said preliminary construction activities and foundation work would commence in early spring. The pavilion will be open by Memorial Day.

Mr. Finch further shared that the Motion Junction project was awarded the Rochester 2022 Reshaping Rochester Award – design award from the Community Design Center of Rochester.

Resolutions and Motions

No additional resolutions or motions were offered.

Other Business

No additional business was suggested.

Adjournment

Mr. Farnsworth motioned to adjourn, Mr. Fennelly seconded the motion, and the meeting was adjourned.



REGULAR MEETING
December 15, 2022; 8:30a
MEETING CONDUCTED VIA HYBRID FORMAT
CANANDAIGUA TOWN HALL/ZOOM

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Minutes

Call to Order

Mr. Fennelly called the meeting to order, and all members were present.

Approval of Minutes (11-17-2022)

Mr. Lyon moved to adopt the minutes, and Mr. Griffith seconded. All were in favor, and the motion to approve the minutes was passed.

Financial Report

Mr. Taylor gave the financial report to the board and indicated that in the past month, there were no transactions and that the report was unchanged from the previous month's report.

Mr. Farnsworth moved to approve the financial report, and Mr. Lyon seconded. All were in favor, and the motion to approve the financial report was approved.

Privilege of the Floor

Mr. Farnsworth said that in the past year, the CLDC made much progress in identifying the needs of the Town and City of Canandaigua, beginning with a presentation for the strategic plan for the year, followed by meetings on signage for downtown improvements, but the board quickly realized there isn't much extra money in the Town and the City for significant expenses, which led to an agreement on the board that the CLDC would need to be aware of all the state and federal funding for economic development for the City and the Town.

Mr. Farnsworth asked if there was a plan to move forward with the stakeholders from a communication standpoint and stated that the City's economic growth would be tied to tourism. Mr. Farnsworth said that uptown offers potential for growth and good jobs; at that same time, it may be more housing. Mr. Farnsworth asked the board to consider approaches to integrating and aligning stakeholders from public and private realms, as well as developing inter-municipal communication.

Mr. Farnsworth said that identifying infrastructure needs for water, power, sewer, and rail for future economic growth should be considered as priorities for the board. Mr. Farnsworth asked if the CLDC has identified any sites or developers interested in specific sites in Canandaigua.

Mr. Griffith asked if the CLDC had a wish list of what type of industry to attract and what the water, gas, and electric challenges were. Mr. Griffith said that after an industry identification strategy was developed, the second task was to identify market-ready sites to develop.

Mr. Horn said that it would be helpful to the CLDC to review the market analysis completed a few years ago and update it with current data.

Mr. Horn commented on FAST NY funding opportunities that would fall into three categories: a.) shovel-ready sites for marketing, b.) land for potential development but needs to be clarified on preparation or readiness, c.) sites with engineering in hand and need money to build out infrastructure.

Mr. Horn said that larger sites would be more competitive and that funding was offered on a rolling basis, but it is first come, first serve. Mr. Horn said that the State priorities for development would help the CLDC develop a FAST NY strategy in early 2023.

Mr. Goodwin asked if housing was eligible for funding under FAST NY, and Mr. Horn responded that only industrial uses were permitted and housing was excluded.

Mr. Horn said he had discussed with Ryan Davis the need for additional support at the County level for leadership and convening regarding infrastructure and housing strategies.

The CLDC board members then discussed the potential benefits of connecting through GRE with a membership, including further access to the development pipeline, advocacy for CLDC priorities, and increased exposure for the CLDC.

Mr. Farnsworth said that additional funding is expected to become available for shovel-ready sites as the region develops and responds to the supply chain needs to support the Micron facility in Clay and that the CLDC should look at sites in the City for EV-charging parking lot areas.

Mr. Goodwin said that the City received a grant last year for four solar chargers that are off the grid, which were used this year to upgrade the current facility behind the chamber to level 3 and level 2 chargers.

Mr. Farnsworth asked if the project was entirely funded by the grant, and Mr. Goodwin stated that the project was in an approval process but expected to be 100% funded. Mr. Farnsworth said there was a need to communicate success like this with the public.

Mr. Taylor recommended that to support communication, the CLDC needed to produce an annual report that covers what was attempted by the CLDC, what was accomplished, and what was planned in 2023. Mr. Taylor said this report should be presented to the City Council so they can ask questions. Mr. Taylor said that the remaining question is how to reach further into the community, so there is a broader understanding.

Mr. Horn said the CLDC staff could create the annual report to share with the City and Town Board. Mr. Horn said that it is important that the CLDC reconvene the Town and City Council in early 2023 and get input from new board members because it is important to have them weigh in on where we are headed. Mr. Horn recommended that the meeting in January should be purposed as a planning (strategy) session, wherein the CLDC board looks at what we did and what we will do, create an action plan, and then convene the Town Board and City Council.

Subcommittee Reports

a. Winter in Canandaigua Initiative

Mr. Horn reported that the CLDC secured a \$50,000 Market New York grant to support marketing for Winter in Canandaigua. Mr. Horn said that a subcommittee has convened to address grant administration.

b. Infrastructure

Mr. Horn said that he had conversations with Ryan Davis at the County IDA, and they discussed approaches to convening regional stakeholders to understand better the types of development on the horizon so that infrastructure needs can be more readily identified. Mr. Horn said he is working with Mr. Davis to develop a survey to gather information about infrastructure needs and a list of people to convene. Mr. Horn said that the goal for this convening is in January of 2023.

Mr. Goodwin said that the survey must be based on real or actual potential projects to be valuable.

Mr. Horn agreed and said that the survey would consider projects in various states of readiness, keeping in mind that projects that were already permitted, for example, would be weighted more heavily for consideration than projects that were not permitted and those projects that were in the initial stages of the conversation.

c. Capital Improvement Plan

Mr. Horn said that the DRI grant application was the focus of this work and that he didn't anticipate an announcement from the Governor about new DRI awards by the end of the year. Mr. Horn said that in the meantime, the

CLDC CIP Committee would continue to review all available grant opportunities for which the CLDC and the community may be eligible.

Mr. Horn said that in January, the RAISE grant opportunity should be considered by the CLDC and recommended convening the DOT and the County to discuss the strategy for an application that would address areas around the Rt. 332 and Rt. 5/20 intersection.

Other Reports and Priority Business

Mr. Horn said that the MRB Group administration contract concludes on Dec. 31. Mr. Horn said that MRB Group recognizes that CLDC would be updating the strategic plan in January and that strategy might change how the operations agreement should be structured. Mr. Horn recommended that MRB Group and the CLDC engage in an agreement that holds the 2022 monthly cost and extends it by a month into January 2023.

Mr. Taylor asked if this meant adding 1/12th to the contract to pay for January.

Mr. Horn confirmed that this was accurate.

Mr. Taylor motioned to extend the contract on those terms, and Mr. Griffith seconded the motion. All were in favor of the motion to extend the MRB Group contract into January, and the motion passed.

Resolutions and Motions

There were no other resolutions or motions.

Other Business

Mr. Finch said that Uptown Landing had submitted the final phase 1 plan consisting of three manufacturing and flex space buildings. Mr. Finch noted that there would be further updates on this project in January and February.

Mr. Goodwin said that the City Zoning Board of Appeals had recently approved a variance for a commercial/retail/office and restaurant application at the former Tom's Mobil site that would support a fine-dining Italian restaurant and a bouldering gym that would provide additional indoor activities.

Mr. Goodwin reported that construction at the Hotel Canandaigua was progressing, that the 5th floor was occupied by people living in the condos, and that the 4th-floor construction was delayed due to supply chain issues. Mr. Goodwin said the project was expected to be completed by April, with a planned opening on May 1st.

Mr. Finch thanked the City Fire Department for addressing a fire at Liberty Apartments that morning, specifically for the fast response.

Mr. Lyon made a motion to go to an executive session that was approved unanimously.

Adjournment

Mr. Farnsworth made a motion for the meeting to adjourn, and Mr. Lyon seconded the motion. All were in favor of the motion to adjourn the meeting.

Next Regular Meeting: January 19, 2023; 8:30a